

National Aeronautics and
Space Administration
John H. Glenn Research Center
Lewis Field
Cleveland, OH 44135-3191



June 12, 2012

Reply to Attn of: **CHC**

TO: Potential Offerors

FROM: CH/Contracting Officer, Procurement Division

SUBJECT: NNC12ZCE022J, NASA GRC Education Support Services (ES2) Draft Request for Proposals (DRFP)

The NASA Glenn Research Center's DRAFT Request for Proposal (DRFP) for Education Support Services (ES2) is posted for review and comment. The DRFP contains the anticipated contract clauses that will be included in the contract. It also provides instructions and the evaluation criteria.

All communications, questions or comments related to the DRFP, or NNC12ZCE022J, shall be submitted in writing via e-mail to the contracting officer, Raye Kirkland, at Ra-Deon.L.Kirkland@nasa.gov, by June 22, 2012 at 4:30 p.m. EST. Questions other than those submitted during the Industry Teleconference shall also be submitted by June 22, 2012. **Telephone inquiries are NOT the preferred method of communication.** Written inquiries are strongly preferred.

This procurement is a total small business set-aside competition. The NASA Glenn Research Center intends to award a cost plus fixed-fee contract with indefinite delivery, indefinite quantity (IDIQ) elements, based on a best value selection. The NAICS code for this requirement is 611710 "Educational Support Services" with a small business size standard of \$7 Million in Average Annual Receipts.

The anticipated release date for the FINAL RFP is on or about July 3, 2012. All responsible sources may submit an offer which shall be considered by the agency. All documents and future updates related to this procurement will be posted to the NASA Business Opportunities page.

Potential Offerors are hereby notified that the DRFP is being posted for ***INFORMATIONAL PURPOSES ONLY*** and shall be responsible for monitoring the NASA Business Opportunities website for the release of the Final RFP, amendments (if any), and all matters related to NNC12ZCE022J, NASA GRC Education Support Services (ES2).

/s/
Raye L. Kirkland